

Southwest Swim Club Board Meeting Minutes for December 9, 2012

Present: Stewart Johnson, Catey Terry, Anne Fitzsimmons, Mgr. Katie Glover, Jen Dubinski, Jacqui Jamieson, Cole, Melinda Odum, Sam Phillips

Absent: Greg Linhares, J.D. estes, Stephanie Rothermich, Martin Wills

1. Board member candidate suggestions
  - a. Pete Doll – tagged to apprentice swim team
  - b. Jennifer Doll, CPA – tagged for treasurer
  - c. Evelyn Tanner – Jen Dubinski will talk with her
  - d. Elizabeth Jordheim
  - e. Kevin Pace’s name was mentioned in 6/2012 minutes – tagged for maintenance
  - f. Martin mentioned Carlos for maintenance at 4/2012 meeting
2. Board members slated to leave March 2013
  - a. Jacqui Jamieson, current treasure
  - b. Anne Fitzsimmons, current secretary and tennis chair; Melinda will take over secretary position.
  - c. Martin Wills – current maintenance
  - d. J.D. Estes – at large, diving
3. Swim team – Stewart showed the group the new caps
4. By Laws says that the mailing out but unclear if says U.S. Mail vs any mail which would include email (see email clarification from Jacqui)
5. Annual meeting 2013
  - a. Set for Tuesday, March 5, 2013
  - b. A room at the ARC has been arrange
6. Next board meeting
  - a. Late Jan discuswsed
7. Tennis – Uncertain if Wade Curtis, coach of CIS’s tennis team, submitted a check.
8. The group discussed planning for long term as well as short term expenses for SWSA.
  - a. Potential short term expenses:
    - i. Tennis court lights are old and don’t light well.
    - ii. Annual cleaning of tennis courts by professional powerwashers
    - iii. Bathroom floors improvement – the finish has lifted off several places on the flooring for which we have a 5 year warranty. The installer told Katie that he thought water was underneath. Board members are concerned that he did not prep the surface properly. Options are to call him to discuss and this was suggested that the attorney board members consider.
    - iv. Furniture – wrought iron might be best option for durability. The lounge chairs with plastic weave seating cost about \$200-250 each.
    - v. Shade for seating by the basketball court has been suggested. Options include a. a pergola but have to be careful of vines and bird feces, b. Wood awning, c. Canvas awning (but perhaps would not weather as well). Katie to check on options from Columbia Deck and Fence.
  - b. Need 5 yr or more plan for long term capital improvements/deferred maintenance
    - i. Pool Deck
    - ii. Tennis court and basketball resurface
    - iii. Parking lot
    - iv. New fencing
    - v. Pool walls

- vi. Removable stairs (~\$800)
    - vii. Pool lights
    - viii. Repair baby pool crack
  - c. Last year, given extra membership revenue, we were able to cover the ~\$12,000 of the sand filter without getting into our savings.
- 9. Staffing
  - a. Likely to have turnover. Most will return after freshman year of college but not subsequent years.
  - b. Katie typically checks in Jan/Feb with old staff.
  - c. Katie requests time clock (~\$200 at Sam's) to improve accuracy of staffing hours. On-line apps also an options but the club does not own a computer.
- 10. Financial
  - a. Jacqui reports we have ~\$46,000 left in account
  - b. We will be able to borrow more in the future
  - c. Do we need to have annual line item for upgrades/capital improvements/deferred maintenance? Currently this is under Pool Supply.