

## SWSA MEETING September 18, 2016

### **Present:**

Ann Alofs  
Coleen Colander  
Mike Currier  
Kristi Deneke  
Kate Harry  
Tron Jordheim  
Bryant McNally  
Jen Reeves  
Debbie Rodman

### **Absent:**

Brock Boland  
Melinda Odum  
Katie Burnham Wilkens

### **Members of the Public Attending**

None

### **Call to Order and Approval of Minutes**

The meeting was called to order at 7:05pm. Minutes from the prior meeting were approved.

### **Treasurer's Report**

Expect to end the year with slightly higher reserves than budgeted. Payroll came in under \$83k versus \$94k, likely related to lower manager/assistance manager hours. Guest pass revenue was much lower than budget; may be related to lack of system for segregating revenue by source. After hours party revenue also down, some not collected will pursue (e.g. Grant Elementary). Tween revenue was lower because collected cash, then used to buy pizza for party. Remaining expenses for year include taxes (will be triple due to re-assessment), bill for closing, and \$1600 a month for interest.

### **Membership Update**

There are 62 families on waiting list, 2 applied for emeritus, 3 want to relinquish. When looking for a future membership coordinator they need to be aware it takes about 10 hours a week during peak membership times (April and May). The board discussed the possibility of looking into membership software, including an online/credit card payment option, but was concerned about having to pass this additional expense to members.

The board discussed the possibility of limiting emeritus members to a percentage of membership. Emeritus members have a disproportionate impact on parking.

### **Maintenance**

Columbia Pool will be coming back to repair cracks around main pool and baby pool. Currently having an issue with tennis court light electrical panel. Kevin is looking at, ordering a part and trying to handle repair with minimal cost. Pump house needs to be tuck-pointed and painted before winter. Minor stuff for next season: toilet without lid in women's room, broken bench, etc. Have dealt with end of season closing issues including: concessions, internet, dumpster, and water.

Potential tennis maintenance issues include: filling cracks and resurface (Cole has estimate already, will do before winter), lights, fence, trees, screen, and backboard. Will look into lighting study and potential of retrofit program with city.

### **Tennis**

The board discussed concerns about situation where member may be giving tennis lessons to non-members due to concerns about liability and resource concerns. The board agreed to draft a letter to that member communicating the board's concern. Only members and their guests (with passes) may use any part of SWSA property, including the tennis courts. No non-board approved instructor may offer lessons to non-members on SWSA property.

Instructors approved by the SWSA board may enter into an agreement to rent court space during off peak times to offer lessons and must provide proof of insurance.

### **Social**

This past seasons there were some issues with communication/delegation about social events. Next year plan to have a calendar at beginning of season including all the events planned including movies, potlucks, holiday and final day party plans.

### **Personnel**

Hiring a replacement pool manager is the board's biggest issue. There was discussion of looking for a teacher to fill this role, ideally one who is already a member.

### **Other**

The board will send an end of season email including an update on the status of the repair to tennis court lighting, asking for suggestions for a potential pool manager, and putting out a call to members to fill upcoming board member vacancies.

There was some discussion of how to reduce the effort associated with the treasurer and membership roles. The board will pursue a new solution for member email communication.

There was some discussion of budget planning assumptions, including reserves for certificate refunds, and a capital reserve pool.

### **Call to Order and Approval of Minutes**

The meeting was adjourned at 8:40 pm. The next meeting was set for Sunday November 20, 7 pm, 1023 Vegas Dr.